

BYLAWS

DELAWARE COUNTY BOARD OF MANAGERS OF JUVENILE DETENTION

ARTICLE I - PREAMBLE

The Delaware County Board of Managers of Juvenile Detention (the "Board") herewith organizes itself under the provisions of 16 P.S. § 2339.3 and Ordinance 2021-4 (the "Ordinance") enacted by the Delaware County Council on June 2, 2021.

ARTICLE II - NAME

The name of the organization shall be " DELAWARE COUNTY BOARD OF MANAGERS OF JUVENILE DETENTION."

ARTICLE III - PURPOSE

The purposes of the Board shall be as set forth in 16 P.S. §§ 2339.1 through 2339.6.

ARTICLE IV - MEMBERS

The members of the Board shall consist of ten (10) members as set forth in the Ordinance. Members shall serve without compensation, except that each member shall be allowed actual necessary traveling and incidental expenses incurred in attending meetings.

ARTICLE V - OFFICERS

Section I. Officers

The officers of the Board shall be Chairperson and Vice-Chairperson elected as provided below. The County Director of Juvenile Detention shall serve ex-officio as Secretary, but not a member, of the Board.

Section II. Duties

Chairperson: The Chairperson shall preside at all meetings of the Board and shall perform such duties and assume such responsibilities usually delegated to a Chairperson.

Vice-Chairperson: The Vice-Chairperson shall act for the Chairperson in his/her absence.

Secretary: The Secretary or secretary designee shall serve as the official recorder for the Board, shall prepare, or arrange for preparation, edit and record the minutes of meetings and carry out other administrative duties as directed by the Board.

Section III. Election: Term of Office

The Board shall elect the officers from among its members. The election shall be held annually at the first meeting of the year or as otherwise required in the case of resignation of an officer. The officers shall serve in their elected positions until replaced, or upon resignation from the elected office or from the Board, and shall take office under new business at the first meeting of the year.

ARTICLE VI - MEETINGS

Section I

Meetings shall be regular and ad hoc. Regular meetings shall be held at least once a month. The day, time and place of the regular meetings for each year shall be fixed by the Board.

Ad hoc meetings shall be held upon request of the Chairperson of the Board, or on written request signed by a majority of the members of the Board and filed with the Secretary.

The Board shall be subject to the Pennsylvania Sunshine Act and meetings shall be open to the public except as otherwise permitted by Pennsylvania law.

Section II

A majority of the members of the Board shall constitute a quorum for the transaction of business, and the Board shall take action by majority vote of the members present at a meeting.

Section III

Notices of ad hoc meetings shall be emailed to the board members at least three calendar days before the scheduled date for the meeting.

Section IV

One or more members may participate in any meeting of the Board or any committee by means of conference telephone, videoconference or similar communication equipment by means of which all persons participating in the meeting are able to hear each other. Participation in this manner shall constitute presence in person at such meeting.

ARTICLE VII - COMMITTEES

Committees may be created by the Board from among the members as deemed necessary for the furtherance of the business of the Board.

ARTICLE VIII - POWERS AND DUTIES

The Board shall have the power and duties set forth in 16 P.S. §§ 2339.1 through 2339.6 and in the Ordinance.

ARTICLE IX - AMENDMENTS

These bylaws may be amended at a regular meeting by the majority of the members of the Board acting upon the proposal of a member presented at the previous meeting.

ADOPTED: July 20, 2021.