

**Nurturing Parents Services
Request for Proposal
Question & Response Document**

Will proposals from organizations that only serve a subset of the target population/age group (e.g., families with children 0-3 or 0-5) be considered for this opportunity? How many awards are you expecting to make? What is the award range/budget cap for this RFP? Does the applicant have to implement all three listed Nurturing Programs (fathers, families in substance abuse treatment, and families with infants, toddlers, and preschoolers) or can applicants select just one or two? Can you please clarify the proposal submission deadline? In the RFP it lists both 3/22/23 and 3/29/23.

- Children and Youth Services will consider proposals from organizations that only serve a subset of the target population or only propose to implement one or two of the Nurturing Programs. The agency will consider implementing proposals from more than one provider. The agency cannot set a budget cap for this RFP.
- Responses will be received until 9:30 AM, 3/29/2023. Reference to 3/22/23 was a clerical error.

Are group services exclusively for families with 1) intellectual and/or developmental disabilities, 2) fathers, and 3) families in SUD treatment? What are the expectations regarding data and outcomes tracking, evaluation, and reporting? Can services (especially groups) be provided virtually? We have had great success engaging high-risk populations in virtual parenting groups.

- The RFP is specifically requesting group services for populations listed (intellectual and/or developmental disabilities, fathers, and families in substance abuse treatment). The agency will consider virtual groups; however, the preference is that the groups are in person whenever possible. The Nurturing Parents program and website promotes the use of the Adult Adolescent Parenting Inventory and the Nurturing Skills Competency Scale as evaluation tools for these programs. The agency will also expect monthly reporting on parent participation and progress and will work with the provider to develop a reporting plan.

Is there an indirect cost cap?

- Indirect costs are capped at 10%.

Will you clarify the timeline? The RFP states proposals are due 3/29 in the timeline grid but 3/22 under submission instructions.

- Responses will be received until 9:30 AM, 3/29/2023. Reference to 3/22/23 was a clerical error.

Are staff required to be bachelor or master level staff?

- While the preference is master level staff, due to the difficulty in hiring and maintaining staff, bachelor level staff who have been trained in the model would be acceptable.

How will the program be funded, through CYS/County dollars, or other resources? Will start-up funding be available? What is the expected term/length of the contract? What will the referral process look like, in that, will CYS assure the program ample referrals?

- The program will be funded through an evidence-based grant. If start-up funding will be needed, this should be included in the proposal. The contract would run through June 30, 2024, with the option to renew the contract each fiscal year. All referrals for the program would come through Children and Youth Services and the agency is in need of the service and would have ample referrals.

Does this grant only serve clients/families referred by CYS or are groups open to the community/others? Are we able to use our own evaluation tools and/or modified AAPI or do we have to use the evaluation and assessment tools mentioned in the RFP?

Can you please provide an updated budget template? The template in the PennBid system is from 2021 and includes information that is no longer applicable (e.g. DUNS number).

- At this time, the program would only serve families/clients referred by Children and Youth Services, however, the potential to use as a diversionary service could be explored in the future. The provider can use their own evaluation tools or modified AAPI, this would just need to be explained in the proposal.
- At this time, please use the cost report uploaded into the PennBid system.

There were no educational requirements listed for staff qualifications with the program. Does the County have a preference or who the services are delivered by? What are the training requirements for this program? The website provided for additional information was not clear. What is the intent of the funding? Will this be a fee for service model or a case fee arrangement or some other method of funding? Are there maximum funding limitations per individual for this program? Are there maximum funding limitations per individual for this program? If awarded the bid, would agencies provide all of the nurturing programs or would they select one(or more) to provide? The RFP states that Delaware County plans to offer 1:1 instructional model of parental lessons in the home – is this through the RFP that is awarded or will this be provided independently of the award? The

RFP states that CYS anticipates providing individual services to 30 families in the first year. Would they refer these individuals to the contracted agency, or will they provide this service themselves?

- It is Delaware County's preference that the services be delivered by Master's level staff, however, the program can be delivered by Bachelor's level staff. Training available for the model is available at the following website: <https://nurturingfamiliescenter.com/training-2/>
- The agency would consider either a fee for service model or a case fee arrangement. There has not been a maximum funding limit per individual determined. The agency wants to have all of the nurturing programs provided that are addressed in the RFP but would consider splitting the contract between two or more providers. The plan to offer 1:1 instructional lessons in the home is through the RFP, not independent of the award. Children and Youth services would be making all the referrals for this service.

Are all program classes to be in person or can a hybrid of in-person and virtual be applied for?

- The preference would be for the classes to be in-person, however a hybrid of in-person and virtual would be considered.

Do agencies who apply have to provide classes in all categories: Nurturing fathers, families in substance abuse treatment, parents and their infants and nurturing parenting?

- No, the agency would consider using more than one provider for the services.

Will parents be mandated to attend the 3 sub programs identified in this RFP – Nurturing Families Program for: fathers, families in substance youth treatment, and families of infants, toddlers and preschoolers with intellectual and developmental disabilities? How many parents do you anticipate referring to each of the three types of sub programs (Nurturing Families Program for: fathers, families in substance youth treatment, and families of infants, toddlers and preschoolers with intellectual and developmental disabilities per year)?

- Patents may be mandated, via Court Order, to attend the parenting group, but the majority of referrals to the program will be voluntary. We anticipate a maximum of either to ten parents per group, with rolling admissions during the year.